



## **PROCEDURES FOR SECURITIES CONTRIBUTIONS TO THE CATALINA ISLAND CONSERVANCY**

Thank you for thinking of the Catalina Island Conservancy. Your gifts make the work of protecting and restoring Catalina Island possible. Gifts of securities may include publicly traded stocks, mutual funds, Treasury bills and notes, corporate and municipal bonds, and stock in non-publicly held companies. It would be most helpful if the donor would advise Thomas Chang in the Conservancy's Development Office of any pending contribution at (562) 437-8555, extension 225.

### **IF DONOR HAS SECURITIES (STOCK) HELD AT A BROKERAGE FIRM**

Donor should request brokerage firm to have the stock sent via DTC (Depository Trust Company) electronic transfer to the account of the Conservancy:

Capital Guardian Trust Company State Street Bank DTC # 987 FFC: BJ63  Account 44-674600 Catalina Island Conservancy
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### **IF DONOR HAS SECURITIES (MUTUAL FUNDS) HELD AT A BROKERAGE FIRM**

Donor should request brokerage firm to have mutual funds sent via DTC (Depository Trust Company) electronic transfer to the account of the Conservancy:

State Street Bank DTC 0226 – National Financial Services Account Number – AB2037229 Account Name – Catalina Island Conservancy
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### **IF DONOR HAS SECURITIES AT A BANK OR OTHER FINANCIAL SERVICES FIRM**

Donor should inquire at the financial services firm what paperwork is required in order to have the stock sent to Capital Guardian Trust Company. If the firm can send the stock via DTC then the instructions above will apply. If the firm cannot, then the donor will have to request that the security be issued via a certificate. The financial services firm will be able to advise as to the most efficient course.

Special note: If donors are not individuals (i.e. a corporation, etc.) or if the securities being gifted are restricted in some manner, or if there are any questions, please contact the following persons to discuss the special procedures that may be required:

Capital Guardian Trust Company Representative: Natasha Masten (213) 615-0637  
[Natashia\\_Masten@capgroup.com](mailto:Natashia_Masten@capgroup.com)